



Wine-ing About Records

Speaker Application

A. Speaker Information

- **Full Name:**
- **Professional Title/Role:**
- **Organization/Employer:**
- **City & Province/State:**
- **Email Address:**
- **Phone Number:**
- **Website or LinkedIn (optional):**

- **Co-Presenter Full Name:**
- **Professional Title/Role:**
- **Organization/Employer:**
- **City & Province/State:**
- **Email Address:**
- **Phone Number:**
- **Website or LinkedIn (optional):**

B. Your Vintage

1. Session Title

A clear, concise title with flavour — bold, crisp, or full-bodied:

2. Session Format (select one)

- ☐ Keynote
- ☐ Breakout Session
- ☐ Workshop
- ☐ Panel Contribution / Panelist
- ☐ Case Study
- ☐ Education Session

C. Vintage Description (250–300 words)

Describe your session topic clearly. What problem does it address? Why does it matter to records or information governance professionals? How does it connect to the conference theme?

D. Flavours of Vintage / Key Takeaways (3–5)

What learning objectives will attendees gain from your session?

E. Topic Category (select all that apply)

- ☐ **Planting the Vines: Cultivating a Strong Records Management Framework**
 - Topics include:
 - Foundational principles of a records management program
 - Policy and legal frameworks
 - Organizational roles and responsibilities
 - Records lifecycle
- ☐ **Harvesting Value: Records as an Organizational Asset**
 - Topics include:
 - How stored information can be a valuable organizational asset
 - Moving beyond the perception of records management as merely fulfilling legal obligations.
- ☐ **Aged to Perfection: Archival Preservation and Access**
 - Topics include:
 - Technologies and strategies for thoughtful long-term/permanent retention, governance and preservation over time.
- ☐ **The Right Blend: Aligning Governance, Operations and Outcomes**
 - Topics include:
 - “Right-sizing” your organization’s information governance program to ensure the optimal balance between access and control.
- ☐ **Corking the Bottle: Compliance and Control**
 - Topics include:
 - Legal compliance and risk management in an information governance program.
- ☐ **Decanting the Truth: Transparency, Trust and Accountability**
 - Topics include:
 - How Records and Information Management supports organizational transparency and accountability
 - Freedom Of Information/Access To Information Act
 - Privacy protection
 - Legal holds/e-discovery and defensible disposition
- ☐ **Future Vintages: Digital Transformation and Navigating the New Frontier**
 - Topics include:
 - How advances in AI and other technologies are transforming the information governance landscape
- ☐ **Raising a Glass: People, Culture, Other Shared Successes**
 - Topics include:
 - Building a culture of records stewardship and shared responsibility
 - Fostering collaboration across teams and disciplines
 - Developing leadership and professional growth in information management
 - Celebrating success stories and lessons learned from the RIM field
 - Topics not covered in other categories

F. Intended Audience Level

- ☐ Beginner
- ☐ Intermediate
- ☐ Advanced

G. Your Tasting Notes – 150–200 words

Your speaker biography including your background, expertise, and relevance to the topic.

H. Previous Vintages (up to 3 examples)

List conferences, webinars, workshops, or training sessions where you have presented.

1. Event/Conference:

Session Title:

Year:

2. Event/Conference:

Session Title:

Year:

3. Event/Conference:

Session Title:

Year:

I. Additional Notes or Requirements

- **A/V or Room Requirements:**
- **Accessibility Needs:**
- **Scheduling Constraints:**

Terms & Conditions for Speaker Applicants

By submitting this application, you acknowledge and agree to the following terms:

- **If selected**, you agree to present original content or properly attribute any third-party materials used in your session.
- You grant Wine-ing About Records permission to use your name, biography, session title, and description in promotional materials.
- You agree that your session may be **recorded, photographed, or live-streamed** for educational and archival purposes.
- You will deliver a session that is professional, inclusive, and free of discriminatory, defamatory, or overtly promotional content.
- You agree to meet all deadlines for submitting your bio, headshot, session description, and presentation materials.
- Selection does not include travel or accommodation coverage unless otherwise stated.
- Submission of this application does not guarantee acceptance; all proposals are reviewed by the conference committee.
- If accepted, you agree to sign the **formal Speaker Agreement** that outlines full rights, responsibilities, and logistics.

By completing this application, you confirm that the information provided is accurate and that you understand these terms.

A Note from the Sommelier

Wine-ing About Records sessions are designed to educate and inspire — not to sell. Presentations should focus on sharing knowledge, insights, and experiences rather than promoting specific products or services. If you are interested in participating as a Vendor or Sponsor, please contact your [Sommelier](#).